

The University of New Mexico-Gallup

Local Advisory Board

Meeting Agenda & Packet September 19,





- VIII. New Business | Mr. Ralph Richards, Chair
 - A. ACTION ITEM: VoteReview annually per (300.1) UNM Gallup Campus Local Advisory Board Blaws
 - B. ACTION ITEM: Vote and Si@pen Meetings Act Resolution in accordance with NMSA 1976, Section 1015-1 through 1015-4 and NMSA 1978, Section-16-1.C. 2023-2024
 - C. ACTION ITEM: Vote and Signocal Advisory Board Code of Ethi 20232024
 - D. ACTION ITEM: Vote Election of Local Advisory Board ffficersper Bylaws (120): The Board shall elect a chairperson, vice chairperson wice chairperson and the company of t



UNM-GALLUPADVISOR BOARDMINUTES

Tuesday, June 20, 2023 | 4:00 P.M. | Gurley Hall 1216A

<u>UNM-GALLUPLOCALE</u>	<u>BOAR</u> D	<u>UNM-GALLUPSTAFR& GUEST</u> :S
Ralph Richards	Present	Dr.Sabrina EzzelChancellor

Teri Garcia Present Dr. Daniel Primozic, Dean of Instruction Becky Apel Present Robert Griego, Dir. of Business Operations

Chris Vian Present John Zimmerman, Division Chair

Johrty Cresto Absent RichardReyes, Public Relations Specialist Tina Griego, Executive Admin. Assistant

AGENDATEMI: CALLTOORDER

Chair Ralph Richards called the J26¢2023 regular meeting of the UNAG allup Local Advisory Board to order at 4:05M with roll call. Aquorum waspresent.

Motion wasmadeby Board Member Garcita approve the UNM-Gallup Local Advisory Board Agenda as presented. Motion wasecondedby Board Member Viaand approve by unanimous roll call vote at 406 PM.

AGENDATEMII:

VOTETOAPPROVMINUTES

Motion wasmadeby Board Member Garciato approve the April 18, 2023 Board Regular reeting minutes as presented. Motion was seconde by Board Member Apelandapproved by unanimous roll callvote at 4:07 PM.

AGENDATEMIII:

PUBLIC COMMENTS

None

AGENDATEMIV:

COMMENTS FROM STUDENT, FACULTY & STAFF CONSTITUENCIES

Faculty AssemblyMatt Mingus, Faculty Assemblyresident was not present at the June 20, 2023 meeting so no report was given.

Staff Council Frank Sanche Staff Council President was not present at the June 20, 2023 meeting so no report was given.

Public RelationsRichard Reyes Stillplacing ads with local publications the website newsroom, Richard has been trying to step up his storise there have been quite a fewocial media is doing pretty well. As far as marketing, PR is working with the HR department to update some of the promotional



meantime, Richard will be managing the websit Recent Job fair had a great turn obtastly, the Education department's commercials will start running at the movie theater in the very near future. After that, we will share them on social media. ASE testing is going well and twalbitioned from academic affairs to student affairs Richard is currently working on the Fall 2023 advertising Campaign and two stories that are focused on nursing students

AGENDATEMV:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON AGENDA

None

AGENDATEMVI: CHAIR'S REPORT

A. BoardPositions–Chairman Richards asked if the Board Members who were in attendance and whose Board Position terms are up, if they have decided to seelection. Board Member Apel has decided to run in the November 2023 election, but Board Member Garcia will not seek reelection. Sign up date is August 29, 2023 at Gallup McKinley County Courthouse.

AGENDAT3 0 Td-0.007 j20 Tc 0 TwutaC

PORT



A. No report was given due to the absence of Ms. McMahon

AGENDATEMVIII: NEWBUSINESS

- A. Determine Board Schedulæcademic Year 2024lt was decided that the Board Meetings will follow the current schedulæroll-over). Meetings will continue to be eld on the 3th Tuesday at 4 pm in the Executive Conference Roomhe meeting dates will be posted on the UNDAIlup website in the next couple of eks.
 - Motion was made by Board Member Garcia to accept the current Board Meeting schedule into AY 24. Motion was seconded by Board Member Vian. There was no discussion on the matter and

Report to Local Advisory Board September 1th 2023 Dr. Keri Stevenson, Faculty Assembly President

Faculty are discussing:

-Financial transparency



Public Relations Update

Local Advisory Board meetingSept. 19 2023 Richard Reyes, Sr. Public Relations Specialist

IN THE NEWS

- x Gallup Independent(subscription required)
 - o Jun 17: City won't consider abortion ordinance (faculty member quoted)
 - o June 23<u>UNM-G to host Water Leadership Institute Workshop</u>
 - o July 3: 2 UNM medical students give back to community through service
 - o July 8: Navajo Tech awarded nearly \$400K for research projects (UNM mentioned)
 - o July 12: County breaks down capital outlay, allocations
 - o July 24: Obituary Pedro Flores (former fire science instructor)
 - o Aug. 2: Free skin cancer screening returns to Gallup
 - o Aug. 7:Free skin cancer screening a 'benefit' to community
 - o Aug 14: Obituary-Bruce Schuurman(former anatomy/physiology instructor)
 - o Aug. 18: RMCH deemed critical access hospital
 - o Aug. 26: What's News2023 election candidate documents filing date is Tuesday
 - o Aug. 28: Bright FuturesGenter provides affordable care for teachers, students
 - o Sept. 9: Students return to UNIX after pandemic drop
- x Gallup Sun
 - o July 21: Two UNAGa Gard spudeontsey
 - o July 2023: A showcase of skill and sportsmanship
 - o August 2023: 2 Lobos placte at SkillsUSA nationals

ADVERTISING

x Fall 2023 Registration We did print advertising with the Gallup Sun, Gallup Independent and Gallup Journey. We did radio advertising with Millennium Media. And we tested the waters with online advertising through Meta (Facebook, Messenger, Instagrame) want to continue exploring online advertising. I know enrollment is up this semester, but it's difficult to track the exact impact of advertising on those numbers.

WEBSITE NEWSROOM

- x June 16Gallup instructor earns UNM Teaching Excellence Award
- x June 22<u>UNM grad, Gallup adjunct earns nursing master's with 4.19</u> GPA
- x June 30: How to "Touch a Life"
- x July 7: 2 Lobos place 4t SkillsUSA nationals

UNMG



Exhibit 1 - UNM GALLUP Campus Summary of Current and Plant Funds

 Original
 Revised

 Budget 2024
 Budget 2024
 Actuals 2024

 PERIOD 02
 PERIOD 02
 PERIOD 02

		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Dovonuos	Instruction and General	16.466.844	154.900	16.466.844	Nesti icteu	3,228,200.91	.00
Revenues		-,,	154,900	-,,	0		
	Student Social and Cultural Ex 15	64,000	0	64,000	0	33,864.10	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	115,790	1,860,000	115,790	0	41,845.00	.00
	Auxiliaries Ex 20	669,338	0	669,338	0	208,489.61	.00
Subtotal Current Funds		17,315,972	2,139,900	17,315,972	0	3,512,399.62	.00
TOTAL Revenues		17,315,972	2,139,900	17,315,972	0	3,512,399.62	.00
Beginning Balance	Instruction and General	6,635,385	0	0	0	6,996,847.42	.00
	Student Social and Cultural Ex 15	116,307	0	0	0	195,343.75	.00
	Research Ex 16	0	0	0	0	2,936.53	.00
	Public Service Ex 17	415,426	0	0	0	418,132.14	.00
	Internal Services Ex 18	(161)	0	0	0	7,379.38	.00
	Student Aid Ex 19	393,233	0	0	0	508,546.88	.00
	Auxiliaries Ex 20	81,082	0	0	0	(212,231.06)	.00
Subtotal Current Funds	·	7,641,272	0	0	0	7,916,955.04	.00
TOTAL Beginning Balance		7,641,272	0	0	0	7,916,955.04	.00
Total Available	Instruction and General	23,102,229	154,900	16,466,844	0	10,225,048.33	.00
	Student Social and Cultural Ex 15	180,307	0	64,000	0	229,207.85	.00
	Research Ex 16	0	125,000	0	0	2,936.53	.00
	Public Service Ex 17	531,216	1,860,000	115,790	0	459,977.14	.00
	Internal Services Ex 18	(161)	0	0	0	7,379.38	.00
	Student Aid Ex 19	393,233	0	0	0	508,546.88	.00
	Auxiliaries Ex 20	750,420	0	669,338	0	(3,741.45)	.00
Subtotal Current Funds	24,957,244	2,139,900	17,315,972	0	11,429,354.66	.00	
TOTAL Total Available			2,139,900	17,315,972	0	11,429,354.66	.00



Exhibit 1 - UNM GALLUP Campus Summary of Current and Plant Funds

 Original
 Revised

 Budget 2024
 Budget 2024
 Actuals 2024

 PERIOD 02
 PERIOD 02
 PERIOD 02

		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	15,594,223	154,900	15,594,223	0	1,843,217.65	.00
	Student Social and Cultural Ex 15	64,000	0	64,000	0	218.77	.00
	Research Ex 16	0	125,000	2,000	0	.00	.00
	115,790	1,860,000	115,790	0	32,441.49	.00	
	Internal Services Ex 18	1,500	0	1,500	0	(298.10)	.00
	Student Aid Ex 19	100,000	0	100,000	0	45,412.83	.00
	Auxiliaries Ex 20	627,638	0	627,638	0	223,458.08	.00
Subtotal Current Funds	16,503,151	2,139,900	16,505,151	0	2,144,450.72	.00	
TOTAL Expenditures	16,503,151	2,139,900	16,505,151	0	2,144,450.72	.00	
Transfers	Instruction and General	(872,621)	0	(872,621)	0	(744,937.00)	.00
	Research Ex 16	0	0	2,000	0	1,999.86	.00
	Internal Services Ex 18	1,500	0	1,500	0	.00	.00
	Student Aid Ex 19	100,000	0	100,000	0	.00	.00
	Auxiliaries Ex 20	(41,700)	0	(41,700)	0	.00	.00
Subtotal Current Funds	·	(812,821)	0	(810,821)	0	(742,937.14)	.00
TOTAL Transfers		(812,821)	0	(810,821)	0	(742,937.14)	.00
Ending Balance	Instruction and General	6,635,385	0	0	0	7,636,893.68	.00
	Student Social and Cultural Ex 15	116,307	0	0	0	228,989.08	.00
	Research Ex 16	0	0	0	0	4,936.39	.00
	Public Service Ex 17	415,426	0	0	0	427,535.65	.00
	Internal Services Ex 18	(161)	0	0	0	7,677.48	.00
	Student Aid Ex 19	393,233	0	0	0	463,134.05	.00
	Auxiliaries Ex 20	81,082	0	0	0	(227,199.53)	.00
Subtotal Current Funds	7,641,272	0	0	0	8,541,966.80	.00	
TOTAL Ending Balance	7,641,272	0	0	0	8,541,966.80	.00	
Total Expenditures, Transfers and	24,957,244	2,139,900	17,315,972	0	11,429,354.66	.00	
Balances							



Exhibit 2 - UNM GALLUP Campus Summary of Instruction and General

 Original
 Revised

 Budget 2024
 Budget 2024
 Actuals 2024

 PERIOD 02
 PERIOD 02
 PERIOD 02

		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	2,546,520	0	2,546,520	0	1,318,158	0
	STATE APPROPRIATIONS	11,586,702	0	11,586,702	0	1,816,140	0
	LOCAL APPROPRIATIONS	2,115,722	0	2,115,722	0	53,650	0
	FEDERAL GRANTS AND CONTRACTS	0	73,164	0	0	0	0
	STATE GRANTS AND CONTRACTS	0	72,705	0	0	0	0
	PRIVATE GIFTS GRANTS AND CONTRACTS	0	9,031	0	0	0	0
	SALES AND SERVICES	4,900	0	4,900	0	7,591	0
	OTHER SOURCES	213,000	0	213,000	0	32,661	0
Total Revenues	16,466,844	154,900	16,466,844	0	3,228,200	0	
Beginning Balance	RESERVES	6,635,385	0	0	0	6,996,847	0
Total Available		23,102,229	154,900	16,466,844		10,225,047	
Expenditures	INSTRUCTION	8,606,522	69,031	8,606,522	0	923,617	0
	ACADEMIC SUPPORT	1,462,698	38,164	1,462,698	0	226,590	0
	STUDENT SERVICES	1,363,038	47,705	1,363,038	0	171,341	0
	INSTITUTIONAL SUPPORT	2,302,119	0	2,302,119	0	300,884	0
	OPERATION AND MAINTENANCE OF PLANT	1,859,846	0	1,859,846	0	220,785	0
Total Expenditures		15,594,223	154,900	15,594,223	0	1,843,217	0
Transfers (IN) or OUT	TRANSFERS	872,621	0	872,621	0	744,937	0
Ending Balance		6,635,385	0	0	0	7,636,893	0



Exhibit 1 - UNM GALLUP Campus Summary of Current and Plant Funds

Actuals 2022 Actuals 2023 Actuals 2024
PERIOD 02 PERIOD 02 PERIOD 02

		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	2,844,869	Nesti icteu	2,901,490	0		1
Revenues	Student Social and Cultural Ex 15		0		0		.00.
		29,721	0	30,915	0	33,864.10	.00
	Research Ex 16 Public Service Ex 17	0	0	0	0	.00	.00
	15,750	0	17,870	0	41,845.00	.00	
	Internal Services Ex 18	0	0	0	0	.00	.00
	Student Aid Ex 19	40	0	0	0	100	.00
	Auxiliaries Ex 20	148,788	0	168,780	0	208,489.61	.00
Subtotal Current Funds	3,039,168	0	3,119,055	0	3,512,399.62	.00	
TOTAL Revenues	3,039,168	0	3,119,055	0	3,512,399.62	.00	
Beginning Balance	Instruction and General	8,227,480	0	6,585,385	0	6,996,847.42	.00
	Student Social and Cultural Ex 15	179,092	0	167,128	0	195,343.75	.00
	Research Ex 16	0	0	0	0	2,936.53	.00
	Public Service Ex 17	427,851	0	415,926	0	418,132.14	.00
	Internal Services Ex 18	(13,149)	0	(161)	0	7,379.38	.00
	Student Aid Ex 19	361,808	0	393,233	0	508,546.88	.00
	Auxiliaries Ex 20	108,764	0	81,082	0	(212,231.06)	.00
Subtotal Current Funds	·	9,291,846	0	7,642,593	0	7,916,955.04	.00
TOTAL Beginning Balance		9,291,846	0	7,642,593	0	7,916,955.04	.00
Total Available	Instruction and General	11,072,349	0	9,486,875	0	10,225,048.33	.00
	Student Social and Cultural Ex 15	208,813	0	198,043	0	229,207.85	.00
	Research Ex 16	0	0	0	0	2,936.53	.00
	Public Service Ex 17	443,601	0	433,796	0	459,977.14	.00
	Internal Services Ex 18	(13,149)	0	(161)	0	7,379.38	.00
	Student Aid Ex 19	361,848	0	393,233	0	508,546.88	.00
	Auxiliaries Ex 20	257,552	0	249,863	0	(3,741.45)	.00
Subtotal Current Funds	12,331,014	0	10,761,649	0	11,429,354.66	.00	
TOTAL Total Available		12,331,014	0	10,761,649	0	11,429,354.66	.00



Exhibit 1 - UNM GALLUP Campus Summary of Current and Plant Funds

 Actuals 2022
 Actuals 2023
 Actuals 2024

 PERIOD 02
 PERIOD 02
 PERIOD 02

		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	1,646,063		1,641,367	0		.00
Experiartares	Student Social and Cultural Ex 15	602	0	6,220	0	218.77	.00
	Research Ex 16	002	0	0,220	0	.00	.00
	Public Service Ex 17	3.280	0	1.960	0	32,441.49	.00
	Internal Services Ex 18	193	0	(118)	0	(298.10)	
	Student Aid Ex 19	48,790	0	71,502	0	(/	.00
	Auxiliaries Ex 20	171,892	0	153,780	0	· ·	.00
Subtotal Current Funds	rtaxmaries Ex 20	1,870,820	0	1,874,711	0	2,144,450.72	.00
TOTAL Expenditures		1,870,820	0	1,874,711	0		.00
Transfers	Instruction and General	(566,935)	0	(663,933)	0		
	Research Ex 16	0	0	0	0	, , ,	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Internal Services Ex 18	3,600	0	0	0	.00	.00
	Student Aid Ex 19	0	0	0	0	.00	.00
	Auxiliaries Ex 20	0	0	0	0	.00	.00
Subtotal Current Funds		(563,335)	0	(663,933)	0	(742,937.14)	.00
TOTAL Transfers		(563,335)	o	(663,933)	0	(742,937.14)	.00
Ending Balance	Instruction and General	8,859,351	0	7,181,575	0	7,636,893.68	.00
	Student Social and Cultural Ex 15	208,211	0	191,823	0	228,989.08	.00
	Research Ex 16	0	0	0	0	4,936.39	.00
	Public Service Ex 17	440,321	0	431,836	0	427,535.65	.00
	Internal Services Ex 18	(9,743)	0	(43)	0	7,677.48	.00
	Student Aid Ex 19	313,058	0	321,731	0	463,134.05	.00
	Auxiliaries Ex 20	85,660	0	96,083	0	(227,199.53)	.00
Subtotal Current Funds	9,896,858	0	8,223,005	0	8,541,966.80	.00	
TOTAL Ending Balance	9,896,858	0	8,223,005	0	8,541,966.80	.00	
Total Expenditures, Transfers and Balances		12,331,013	0	10,761,650	0	11,429,354.66	.00



Exhibit 2 - UNM GALLUP Campus Summary of Instruction and General

		Actuals	2022	Actuals	2023	Actuals	2024
		PERIO	D 02	PERIOD 02		PERIO	D 02
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	1,247,178	0	1,302,337	0	1,318,158	0
	STATE APPROPRIATIONS	1,501,020	0	1,559,600	0	1,816,140	0
	LOCAL APPROPRIATIONS	51,633	0	25,177	0	53,650	0
	SALES AND SERVICES	0	0	(106)	0	7,591	0
	OTHER SOURCES	45,037	0	14,482	0	32,661	0
Total Revenues		2,844,868	0	2,901,490	0	3,228,200	0
Beginning Balance	RESERVES	8,227,480	0	6,585,385	0	6,996,847	0
Total Available		11,072,348		9,486,875		10,225,047	
Expenditures	INSTRUCTION	846,150	0	826,117	0	923,617	0
	ACADEMIC SUPPORT	197,499	0	188,441	0	226,590	0
	STUDENT SERVICES	140,997	0	150,188	0	171,341	0
	INSTITUTIONAL SUPPORT	279,214	0	287,994	0	300,884	0
	OPERATION AND MAINTENANCE OF PLANT	182,204	0	188,628	0	220,785	0
Total Expenditures		1,646,064	0	1,641,368	0	1,843,217	0
Transfers (IN) or OU	T TRANSFERS	566,935	0	663,933	0	744,937	0
Ending Balance		8,859,349	0	7,181,574	0	7,636,893	0



UNIVERSITY OF NEW MEXICO FOUNDATION CONSOLIDATED INVESTMENT FUND ENDOWMENT PROGRAM - 3/31/2023 ENDOWMENT ACTIVITY REPORT

Gallup Branch
Administered by the Dean's Office

Endowment Name	Purpose	UNMF Account	Principal Index	Spending Index	Fair Market Value 7/1/2022	Additions (Withdrawals)	Net Investment Earnings (Loss)	Spending Distribution	Fair Market Value 3/31/2023
Woodard Scholarship Fund	Scholarship	610530		151182	0.00	0.00	0.00	0.00	0.00
Administered by the Dean's Office Total :					0.00	0.00	0.00	0.00	0.00

Gallup Branch
Administered by the Director's Office

Endowment Name	Purpose	UNMF Account	Principal Index	Spending Index	Fair Market Value 7/1/2022	Additions (Withdrawals)	Net Investment Earnings (Loss)	Spending Distribution	Fair Market Value 3/31/2023
Allen and Leone Rollie Scholarship Fund	Scholarship	607370	751010	162023	150,404.31	0.00	5,428.34	(4,419.60)	151,413.05
Basilio Di Gregorio Business Scholarship	Scholarship	605290	751011	751012	123,967.52	0.00	4,474.19	(3,642.78)	124,798.93
Charles Vidal Endowed Scholarship	Scholarship	605840	751004	162015	45,006.91	0.00	1,624.36	(1,322.52)	45,308.75
Cibola Medical Foundation Nursing Scholarship	Scholarship	610478	171015	171016	223,297.65	53.43	8,059.17	(6,561.57)	224,848.68
Desbah Largo Scholarship at the Gallup Branch	Scholarship	601510	751001	162028	29,629.54	0.00	1,069.39	(870.66)	29,828.27
Fred R. Tamony Endowment	Scholarship	607980	751013	751014					

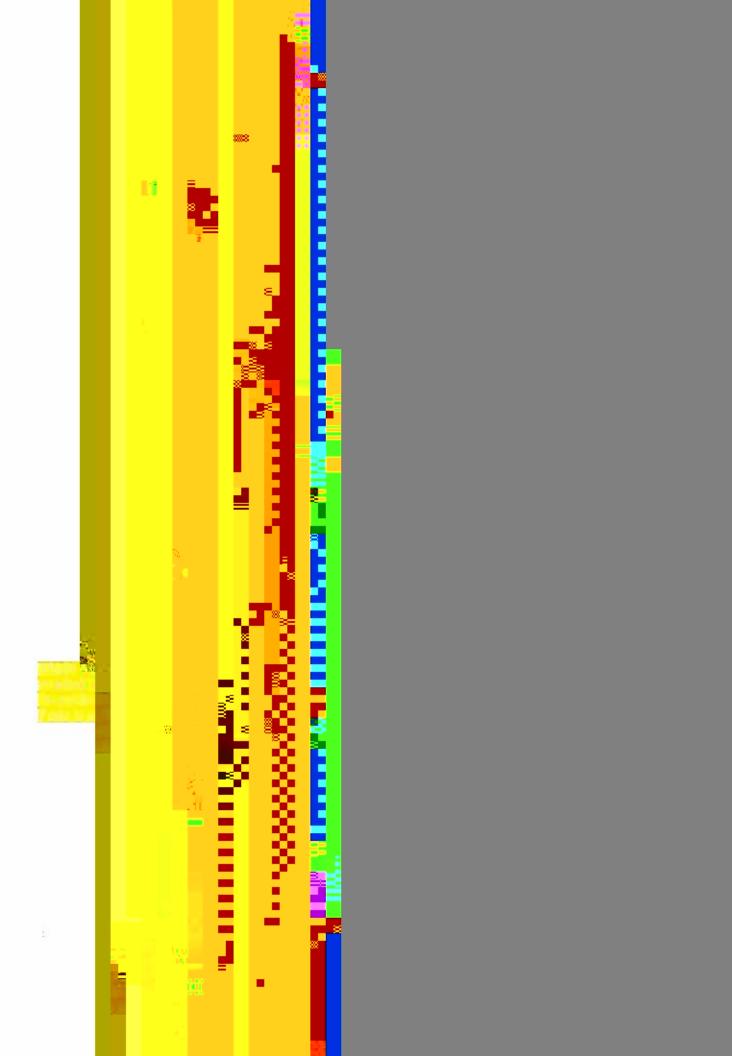
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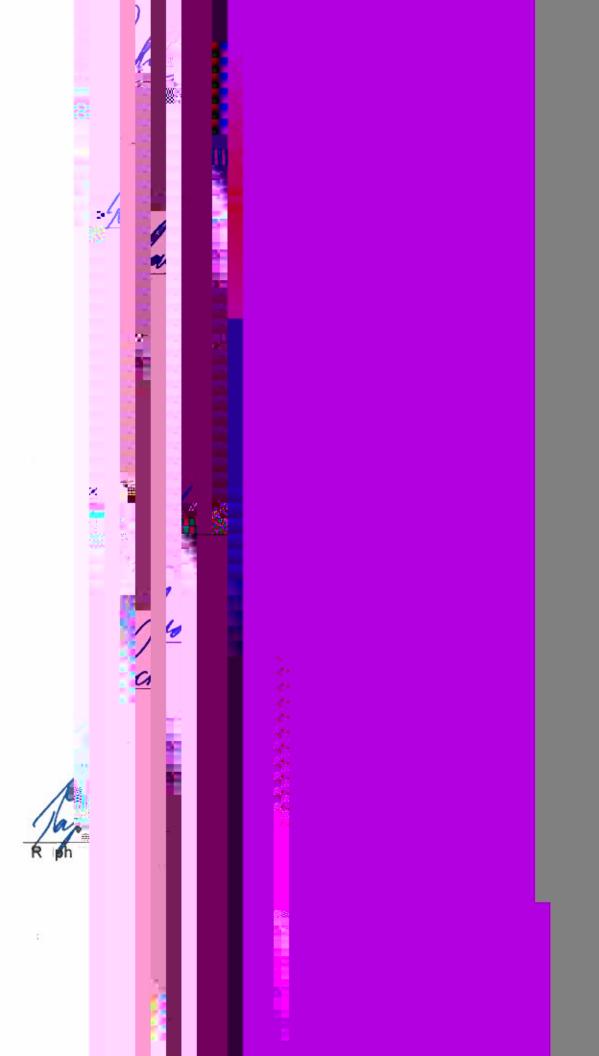


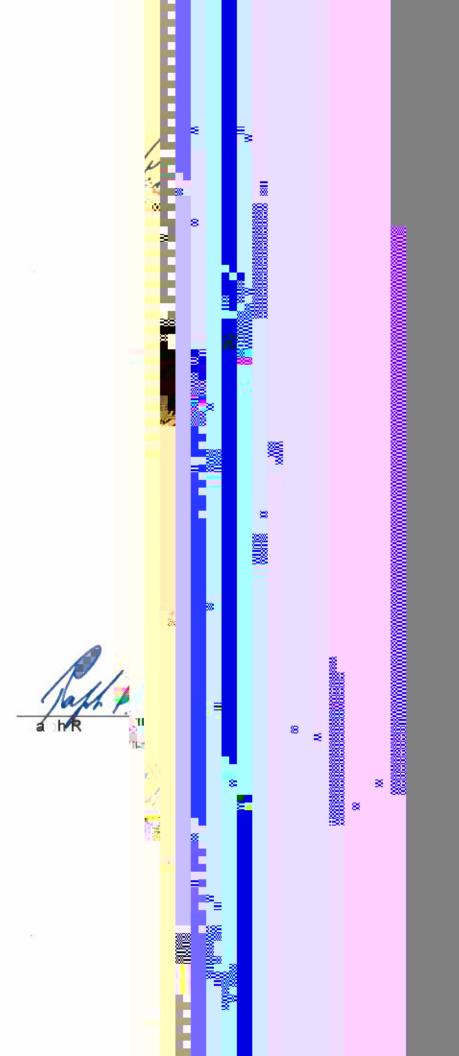
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R Ip Richards, Chair

Priscilla Smith, Secretary

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Fifth Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on February 21, 2023.

Ralph Richards, Chair

OPEN MEETINGS RESOLUTION OF THE UNM - GALLUP LOCAL ADVISORY BOARD

WHEREAS, the UNM Gallup Local Board is a duly constituted policy making body in accordance with NMSA 1978, Section 10-15-1 through 10-15-4, inclusive, as amended and supplemented; and

WHEREAS, NMSA 1978, Section 10-15-1.C provides that certain public meetings of certain public policy making bodies shall be held only after reasonable notice to the public and that the public policy making body shall determine at least annually in a public meeting what notice for a public meeting is reasonable; and

WHEREAS, the intention of the Resolution is to determine what notice of

NOW, THEREFORE, BE IT RESOLVED, by the UNM Gallup Local Board that:

- 1. Reasonable notice was given to the public of the Board Meeting held September 19, 2023.
- 2. Reasonable notice to the public of any meetings of the Board or any meetings of a committee constituting a quorum of the Board shall consist of:
 - A. As to regular meetings of the Board, this notice shall be posted annually listing the dates, time and location of meetings. Meeting agendas shall be posted to the UNM Gallup Local Advisory Board website https://www.gallup.unm.edu/administration/localboard/ at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be posted in a conspicuous place in the UNM Gallup Administrative Office no later than seventy-two (72) hours before the regular meeting.
 - B. Unless otherwise indicated, meetings of the UNM Gallup Local Board shall be held at 4:00 p.m. on the following dates and location at: UNM Gallup Campus, Executive Conference Room GH1216, 705 Gurley Ave., Gallup, NM.

August 15
September 19
November 21
January 16
February 20
April 16

C. As to

for publication at least seventy-two (72)

hours in advance of the meeting. A list of the agenda items shall also be given.

D. As to the emergency meetings of the Board, notice of the date, time and place of emergency meetings shall be posted to the UNM Gallup Local Advisory Board website https://www.gallup.u



C.	Except as meeting sh	provided in S nall be made	ection 10-15- by vote of the	1(E), ang e UNM G	y action Gallup Lo	taken as a res ocal Board in	sult of discus an open pub	sion in a closed lic meeting.
PASSED) by the UNN	/I Gallup Loca	al Board, this	19th	day of	September,	2023.	

LOCAL BOARD CODE OF ETHICS

The citizens in my community have elected me to represent them. As a member of the UNMG Local Board, I will strive to improve higher education for all UNMG students and to that end, I will:

1. Attend all scheduled Board meetings insofar as possible and will come to each meeting prepared and ready to debatenistratersoftyllywithchop terillow, members of the Board to always promote cooperation in spite of differences of opinion that arise during vigorous debates of points of issue and preserve the integrity of the Board;

4. Avoid speaking on behalf