

SEP 26 2018

4. Describe the timeline for the project, resources needed, and the person responsible for each action step.

When Sometime during the Spring semester

Action Step I will reserve a room at UNM-G to host the event. Asian Club will help out to host the event as well. Asian Club will make the flyers and hang them on campus. I will contact the PR person to email the event campus wide.

Resources Needed

5. Estimated budget with justifications:

- Pizza Hut: Finger Food

1 stuffed garlic knots	\$7
2 breadsticks	\$12
2 cheese (bread)sticks	\$13
3 dips	\$2.25

- Doritos (party size) 2 bags \$8
- 24 pack of Coca Cola soda pop \$8
- Paper plates \$5
- Napkins \$4

Approximate total including tax: \$70

6. What other funding sources have you explored? Give details.
(Note: funds for this mini-grant must be expended by June 30, 2019)

I have not explored other funding sources.

Prepared by (please type or print):

i- en Huan Date: 9/26/18

Approval or Denial (please circle one):


Division Chair or Supervisor

09 26 018
Date

Approval or Denial (please circle one)

12/1/18

10/4 201
Date

Approval or Denial (please circle one)

Director of Business Operation

Date

Reason(s) for denial. (Applicant may resubmit proposal for 2019-2020):

Please submit your mini-grant application to Ms. Geraldine Lahi, Accountant I, Business Office (SSTC 286, extension 7577), after you obtain your division head's or supervisor's signature.

Due to Geraldine Lahi's Office by Friday, 9 28 2018
Decisions will be announced by no later than 10 12 2018