



Two forums for the Dean of Instruction candidates are upcoming. Professor Galin reminded faculty to attend and thanked the Search Committee, as well as reminding the Assembly that the Dean should represent the

numbering. Gallup's documents will need to be added again. In addition, Professor Den Bleyker discussed files available to divisions. Finally, UNM-Gallup will need to make a decision on the acceptable AP scores for which high school students will be given credit.

A short discussion on FPDC money policies followed.

Professor Den Bleyker finished her report. Professor Galin turned the floor over to Dr. James Malm, currently acting CFO for UNM-Gallup.

<b>INFORMATION</b>	<b>EHQ@U REPORT</b>	<b>DR. JAMES MALM</b>
--------------------	---------------------	-----------------------

<p>Dr. Malm stated that the University has published a budget schedule on the main UNM website. He urged faculty to look at it to gain a sense of the overall budget.</p> <p>This concluded Dr. Malm's report. Professor Galin turned the floor over to Jayme McMahon, Director of Student Services.</p>
--

<b>INFORMATION</b>	<b>STUDENT SERVICES REPORT</b>	<b>JAYME MCMAHON</b>
--------------------	--------------------------------	----------------------

<p>Jayme McMahon reported that the official census for spring is not out, but unofficially, Feb. 5<sup>th</sup> marked our census, with a decline of both enrollment and credit hours. Jayme stated that the program prioritization process should help with schedule planning. She also stated that we currently have no official reports available on graduation. However, we have increased numbers of CNA and EMS graduates. We also need to finalize our catalogue and decide whether we should return to printing them as well as putting them on the website. Jayme discussed the printing of catalogues as a means of combating declining enrollment.</p> <p>Jayme clarified that syllabus policies need to clearly state expectations for classroom behavior. She added that there may be a workshop on Student Rights and Responsibilities, and that CLEARY training may also happen. In addition, the SFE, the school district food service, will take over the café area next semester. There will be upgrades to Banner and the full server over Memorial Day, and the CRM software and recruitment software are being worked on.</p> <p>Discussion followed about an enrollment management team; the problem is the expense. There were also suggestions to delegate people to help Jayme with setting up CLEARY training and other trainings.</p>
--

<b>ACTION ITEM</b>	<b>VOTING FOR UNM-G SENATOR TO ALBUQUERQUE</b>	<b>PROFESSOR ROBERT GALIN</b>
--------------------	--	-------------------------------

<p>Professor Galin then announced the vote for the UNM-G Senator to Albuquerque. Both candidates, Professor Floyd Kezele and Dr. Tracy Lassiter, spoke of their qualifications.</p> <p>The faculty then voted by secret ballot, counted by Dr. Florentin Smarandache. When the votes were counted, the result was that Dr. Lassiter had become the next UNM-G Senator to Albuquerque.</p>
---

<b>DISCUSSION ITEM</b>	<b>SECTION F AND FACULTY LOAD UNITS</b>	<b>DR. JOHN BURKE AND DR. ANTOINETTE ABEYTA</b>
------------------------	---	---

--	--	--

The current UNM-G Senators to Albuquerque, Dr. John Burke and Dr. Antoinette Abeyta, then brought up the issue of faculty load units discussed at the last Faculty Senate meeting in Albuquerque. Branch campuses get to set our own teaching load, but we have to have a written document defining the 15 load units per semester, and currently, we do not have one. It was stated that a written document will protect us and prevent new courses from being added to our load. It was then suggested that the Ops Committee should write the document, and

plans will include quantifiable, measurable outcomes.  
 Professor Galin commented that Dr. Malm, as well as faculty, will receive training in shared governance from the Provost's office on main campus.

**DISCUSSION**

**OTHER BUSINESS**

**VARIOUS**

DISCUSSION

**Professor Galin opened the floor for comment on other business:**

The welding program announced that they will place more certified students with freshwater and wastewater builders. They will also establish an internship and receive a donation of pipe for students to practice on.

The Herstory committee announced that they will be showing the *Hidden Figures* movie on Feb. 27th.

A math competition for college students, involving a large number of U.S. community colleges, will take place.

The college is planning an overhaul of the website and could involve student spotlights, although we will need release forms for student work.

The branch will receive continued support from the Provost and others on main campus as Dr. Malm continues his training.

**ACTION ITEM**

**ADJOURNMENT**

DISCUSSION

**Motion to adjourn.**

**Motion to adjourn:** John Zimmerman

**Seconded:** Yes

**Voice vote:** Unanimously approved